

Wolf Laurel Historical Society
Board of Directors
July 13, 2023
Wolf Laurel Community Center Pavilion

Minutes

In attendance: Taylor Barnhill, Warren Johnson, Jim Klumpp, Brenda Whitt, Steve Wilcox.

1. The meeting was called to order by President Warren Johnson at 3:58 PM.
2. Minutes of Board Meeting of June 12, 2023, were approved (Wilcox, Barnhill).
3. Treasurer's Report
 - a. Current membership for 2023 as of July 12 is 61.
 - b. No significant news on the finances that requires board discussion.
 - c. Approved (Wilcox, Whitt) reimbursement to the Treasurer for \$303.82 in expenses for acid-free archival supplies for the WLHS archives.
4. Program Planning for 2023
 - a. Reviewed June program: Taylor Barnhill report on the Willis Barn. Attendance 48. Wolf Laurel Road Maintenance and Security thanked for providing indoor space in view of the threatening weather in the pavilion.
 - b. Discussion of arrangements for the July program (Wednesday, July 19, 7 PM -- Gene Wolf, "A Railroad to Bald Mountain, c1905." at the Wolf Laurel Country Club Dining Room). Guest invitations connected with the Bucks are progressing. AV arrangements as well.
 - c. Discussion of arrangements for the August program (Tuesday, August 8, 7 PM -- Rob Amberg, "The Day that Changed Wolf Laurel, August 5, 2003." at the Ebbs Chapel Performing Arts Center Auditorium). Johnson and Klumpp will meet with Amberg following July program to finalize planning. Ebbs Chapel Community Center has agreed to co-sponsor. Barnhill will provide projector for Amberg use.
 - d. Discussion of arrangements for Annual Society Business Meeting and WLHS Member Picnic (Wednesday, September 6, 4-6 PM), Village Pavilion. Greg Smith will be invited to provide BBQ.
5. Old Business
 - a. Approved (Barnhill, Wilcox) text of agreement to transfer copyright on *A Treasure in the Appalachian Sky* to the WLHS.
 - b. Wolf Laurel Stories campaign reviewed. Excellent response from community to date; more desired.
 - c. Approved (Klumpp, Johnson) a model text for agreement for donors making contributions to the WLHS archive. (Attachment A)

- d. The Board discussed the pending transfer of the Willis cabin by the Wolf Laurel Road Gate and the role the WLHS might play in restoration and maintenance.
- 6. New Business
 - a. Next board meeting, August 3, 4 PM, Wolf Laurel Community Center pavilion.
 - 7. Meeting was adjourned at 4:37 PM.

Respectfully submitted
Jim Klumpp, Secretary Treasurer

Appendix: Model Archive Donor Agreement

Approved by Board 13 July 2023

Wolf Laurel Historical Society Donor Agreement

Introduction:

Wolf Laurel Historical Society [WLHS] was founded (in part) to secure and preserve (in perpetuity) the most comprehensive group of records pertaining to the history of the Wolf Laurel community, including its businesses and social organizations. An archive has been created, for the benefit of Wolf Laurel residents, organizations and researchers. The richness and extent of this collection is due to the generosity of many donors, and further gifts are welcomed. Gifts become the property of WLHS, with appropriate access preserved for donors, based on provisions outlined below.

The Parties:

WLHS: WLHS is a 501..... not-for-profit organization, founded in _____. Its contact information is as follows:

Donor: _____ is an individual/organization/business, whose contact information is as follows:

Description of Donated Materials:

Representations by both Parties:

Some donated materials may be copyrighted, and nothing in this Agreement shall alter any rights of such copyright holders.

Permission is granted to both parties to photocopy all donated materials.

Representations by Donor:

Donor acknowledges that he/she/it owns all the donated materials, and has the sole right to make this donation to WLHS.

Article XIII, Section B of the WLHS ByLaws identify the Southern Appalachian Archives of the Ramsey Center of Appalachian Studies at Mars Hill University as the successor archive for the WLHS, and Donor acknowledges and agrees to such possible future transfer.

Representations by Custodian:

Donations with restrictions on access or use will generally not be accepted.

Upon transfer of materials by Donor to WLHS, WLHS will undertake a thorough review of the items, and may, based upon Guidelines outlined below, decline to retain some of the materials. WLHS may be unable to accept and retain certain items if space requirements or preservation needs exceed the scope of WLHS resources.

Additional reasons for declination of materials include: duplicate items, items inappropriate for retention, items requiring special treatment unavailable to WLHS, deteriorated items. The decision to retain any donated materials rests solely and exclusively with WLHS. Unless Donor requests that non-retained items be returned to Donor, WLHS will discard them.

WLHS shall have the right to duplicate, digitize, and copy (for purposes of preservation) all donated materials.

WLHS shall have the sole and exclusive right to manage all aspects of the donated materials, including their retention, location, organizational and cataloguing treatment, access, any future reorganization, and any other matters related to their long-term preserved existence.

All materials contained in the WLHS archive, including all donated items, are maintained so access is preserved for all members of the community (including Donor) and researchers interested in the history of the community. WLHS may institute procedures for all such access.

Donor's Name
Donor's Signature
Date

Acceptance by WLHS:

Signed By _____
Printed Name
Date

Custodial Guidelines

Among the founding motivations of the Wolf Laurel Historical Society (WLHS) was a desire to assure that the accounts, records, and documents pertaining to the history of the Wolf Laurel community and its business, community, and social organizations were secured for the benefit of posterity. To fulfill this mission the Society maintains an archive for the benefit of residents, Wolf Laurel organizations, and researchers.

The Society welcomes gifts to its archive of materials that fall within the scope of its collecting activities and that support its mission. Gifts of materials are accepted with the understanding that, once received, they are the property of the Wolf Laurel Historical Society with appropriate access retained by donors as specified in a Donor Agreement. WLHS reserves the right to determine their retention, location, cataloging treatment, access procedures, and other considerations related to their use or disposition consistent with Donor Agreements.

Materials with restrictions on access or use will generally not be accepted.

WLHS reserves the right to duplicate, digitize, and make copies for the purposes of preservation, regardless of the copyright status of the item(s).

WLHS is unable to collect items where resources do not allow us to meet the collection's space requirements or preservation needs.

WLHS reserves the right to protect the integrity and quality of its collection by evaluating specific items for: (a) duplication, (b) appropriateness to the WLHS mission, (c) need for special treatment not available to the WLHS, (d) format inaccessible with WLHS resources, (e) damage or deterioration sufficient to endanger the lifespan of other materials or the health of handlers, (f) WLHS's storage abilities and capacity, or other concerns judged by WLHS to be important to the integrity and quality of the archive.

WLHS retains the right to reorganize materials received to its archive in a manner that best meets the mission of the Society. Judgments on such organization rest solely with the Society or its successors.

Rules for use, maintenance, and storage of material within custody of the Wolf Laurel Historical Society will be solely at the discretion of the society except as specified otherwise in properly negotiated and approved Donor Agreements.